Viola Hart-Felton Chapter No. 584
Mary F. Surry Scholarship Application

Scholarship, Leadership and Financial Need

INSTRUCTIONS/GUIDELINES

You must use the official 2026 Student application. It must be dated and signed by you and your parent(s) or guardian(s).

Typed applications are preferred.

Applications and all supporting documents must be in English or English translations. We highly recommend making photocopies of your application and supporting documentation. All applications become the property of Viola Hart-Felton Chapter No. 584, Order of the Eastern Star, Prince Hall Affiliated and will not be returned to you.

This application must be submitted to the Viola Hart-Felton Chapter No. 584 on or before November 16, 2026.

For additional information and answers to Frequently Asked Questions, visit www.vhf584.com. If you are unable to find the answer to your question below or online, email secretary@vhf584.com and a member of the Scholarship Committee with reach out to you.

ELIGIBILITY

Any female high school senior, or recent high school graduate, that is a state of Georgia resident is eligible. Awards range from $500 to a max award of $1,500.

COMPLETED APPLICATION

Your application must be in a folder with inside pockets and clasps.

Everything, except items in sealed envelopes, should be three-hole punched and placed in the clasps of the folder.

The completed folder should include the application, essay, transcript, test scores, counselor report, two (2) letters of recommendation, and optional exhibits as applicable. See checklist on page 5 of the application.

EXHIBITS (OPTIONAL)

Exhibits are optional, supplemental material. Attach up to 10 pages of exhibits of achievement in scholarship, leadership, athletics, dramatics, community service or other activities. Exhibits may be double-sided. We emphasize quality of exhibits over quantity. Examples include newspaper articles in which you are featured, certificates of achievement in academics, music, drama, sports, service, etc., copies of awards.

INDEPENDENT STUDENT

We will not accept an applicant as an independent student unless the student is or has been a ward of the Court. We require a copy of a Court Document or a Notarized letter from an appropriate Court Agency (Social Services) certifying such status.

HOME SCHOOLING

Home-schooled students are eligible to apply for the scholarship. However, all aspects of the application must be filled out completely. When possible, a third party should complete the Counselor's Report for the applicant.

ACADEMICS

You must submit an official, current high school transcript. The transcript must include seventh semester classes. It does not need to include seventh semester grades. If your transcript does not list seventh semester classes, please provide a schedule of your seventh semester classes. If the official transcript is in a sealed envelope, please leave it in the envelope and place the envelope in the pocket of the folder.

Viola Hart-Felton Chapter No. 584
Mary F. Surry Scholarship Application
Scholarship, Leadership and Financial Need

ESSAY

On a separate sheet of paper, prepare a 500-word, typed essay* on one of the following topics. The essay must be dated and signed by the applicant. Failure to do so will result in zero points in this section.

1. **How can social media be used to invoke positivity in today's climate?**
2. **How do you plan to be an example to those that are coming up behind you?**
3. **What is one life skill that should be added to the high school curriculum and why?**

**Essay must be 12pt, Times New Roman Font, 1.5 Spaced*

SCHOLARSHIP AWARD INFORMATION

The Scholarship Award Recipient will be presented with the scholarship at the chapter's **Thanksgiving Gathering** on November 19, 2026.

APPLICANT'S INFORMATION

Name: _____
Mailing Address: _____
City: _____ **State:** _____ **Zip:** _____
Email: _____ **Phone:** _____
Date of Birth: _____ **Place of Birth (City & State):** _____
Name and Location of High School: _____
Provide the name(s) of the school(s) you have applied/been accepted to: _____
_____
_____
_____

PARENT/GUARDIAN'S INFORMATION

Parent/Guardian(s) to complete the information in this section.

Father/Guardian's Name: _____ **Age:** _____ **Occupation:** _____
Mother/Guardian's Name: _____ **Age:** _____ **Occupation:** _____
With whom does the applicant reside? ◯ **Mother** ◯ **Father** ◯ **Both** ◯ **Other**

A. Number of household members, not including parents, who receive the majority of parental support. Include dependent children and others, i.e., dependent grandparent, who receive more than half their support from parents.
_____

B. Name and age of dependents. _____

C. Number of dependent children, including applicant, as defined above, currently attending college at least on a half-time basis. _____

Viola Hart-Felton Chapter No. 584
Mary F. Surry Scholarship Application
Scholarship, Leadership and Financial Need

HONORS AND AWARDS

List scholastic, extracurricular, and civic honors and awards received during grades 9 through 12. Select the year received, state the nature of the award (i.e. Girl Scout Gold Award) and select the level of recognition. **Please do not abbreviate names of awards** as we may not understand their meanings. Include a brief description of each award on a separate sheet of paper. Feel free to explain, in 25 words or less, the purpose of the award and why you received it. If you list more honors and awards on a separate sheet, place the sheet directly behind this page.

Grade Level Recognition 9 10 11 12	Honor/Award	Level of Recognition (School/State/Regional/National/International)

LEADERSHIP AND EXTRACURRICULAR ACTIVITIES

List your **principal** leadership roles and extracurricular activities, in the order of importance to you. State the name of the organization, years involved, hours-per-week commitment, leadership role, and responsibilities held in that role. Examples include, but are not limited to, student government, publications, debate, orchestra/band, varsity athletics, church groups, performing arts, service programs, etc. If you list more activities on a separate sheet, place the sheet directly behind this page.

Organization	Grade Level 9 10 11 12	Hours/Week	Weeks/Year	Positions Held/Honors Received/ Letters Earned

COMMUNITY SERVICE

List community service you performed starting with the most recent. Because the scholarship contest officially begins on **April 1, 2026**, only list service performed before that date. If necessary, attach a separate sheet structured identically to this section, and place the sheet behind this page. List approximate total hours, not average hours per week. Do not use acronyms. You will receive zero points in this section if you do not list your hours as instructed. Any hours listed as 'to present' or after **April 1, 2026**, will be disregarded.

Specific Nature of Work	Organization	Approximate Dates of Service *From* *To*	Total Hours
		GRAND TOTAL HOURS SERVICE =	

Viola Hart-Felton Chapter No. 584
Mary F. Surry Scholarship Application
Scholarship, Leadership and Financial Need

COUNSELOR'S REPORT

Applicant: Fill out your name and give this page to your counselor or appropriate school official. This section can be completed by your counselor before you are finished with the application but **must be in a sealed envelope and signed across the seal.**

Applicant Name (Last, First, M.I.): _____

Counselor: This form will be used to verify the applicant's academic status, so be sure to provide accurate information. Please include a copy of your school profile, if available. We ask that you answer all of the following questions, even if the information is included in the profile. A school profile is a document describing your school's demographics and course offerings. If your school has a policy of not ranking students, provide information to help us identify promising applicants. **Please secure these items in a sealed envelope, sign across the seal, and give to the student to include in the application packet. Viola Hart-Felton Chapter No. 584 will not return this form to the applicant.**

This applicant's grade point average is _____ (Required)
The highest GPA in the graduating class? _____ (Required)

Is the GPA based on weighted grades? Yes No

Does your school individually rank students? Yes No If yes, the applicant ranks ___ in a class of ____.

How would you describe this applicant's academic program compared with that of other students?

Below Average Average Above Average Rigorous Most Rigorous

Is there a community service requirement to graduate? Yes No If yes, how many hours? _____

Has the applicant ever been suspended or dismissed from your school? Yes No

If yes, please explain the circumstances.

_____
_____
_____
_____
_____

Length of time acquainted with applicant: _____

Name (print): _____ **Title:** _____

Phone: _____ **School Email:** _____

_____ _____
Signature **Date**

Place completed Counselor's Report in envelope and sign across the seal.

Viola Hart-Felton Chapter No. 584
Mary F. Surry Scholarship Application

Scholarship, Leadership and Financial Need

COMPLETING YOUR APPLICATION

For additional information and answers to Frequently Asked Questions, visit www.vhf584.com.
If you are unable to find the answer to your question(s) below or online, email secretary@vhf584.com.

Use this checklist to ensure that you are submitting all required items. Please arrange items in this order.

1. **Completed Application**. Three hole-punched and placed in a folder.

2. **Essay** (signed and dated)

3. **Official Transcript of Grades**. Include a list of seventh semester classes. Seventh semester grades are not required. If transcript is in a sealed envelope, please leave it sealed and place in the pocket of the folder.

4. **Counselor's Report** in a sealed envelope. Place in the pocket of the folder.

5. **Copies of Exhibits**. Optional, up to 10 pages can be included, double-sided acceptable.

6. **Two (2) Letters of Recommendation**. Recommendation must be from a current, core-class teacher or coach. The letter must include the name, email, and phone number of the person making the recommendation. It must also include the specific reason(s) they are recommending the applicant.

Mail the completed application packet **on or before November 16, 2026** to:
Viola Hart-Felton Chapter No. 584
ATTN: Scholarship Committee
P. O. Box 962048
Riverdale, Georgia 30296

For Chapter Use Only—Must Have Chapter Endorsement to Be Accepted for Judging

The Scholarship Chair, Worthy Matron and Secretary of Viola Hart-Felton Chapter No. 584 OES, PH must sign the endorsement, certifying that they have reviewed the application and verify that it conforms to the requirements. Applications should not be endorsed if they do not conform. Applicants must use the official 2026 application to be considered.

This application, with attached exhibits, has been reviewed, and it conforms to the rules and regulations set forth by the Scholarship Committee.

Scholarship Chair: _____ Date: _____

Worthy Matron: _____ Date: _____

Secretary: _____ Date: _____